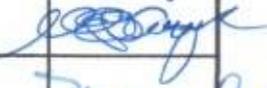
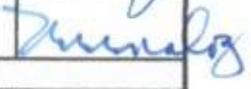
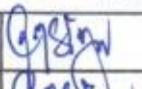
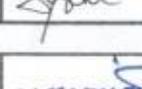
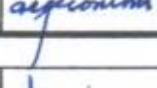


Agency Name  
**CLEARANCE FORM**

(Instructions at the back)

<b>I   PURPOSE</b>				
				Date of Application _____
TO: <b>(Agency Name) DepED-BATANES</b>				
I hereby apply for clearance from money, property and work-related accountabilities for:				
Purpose: <input checked="" type="checkbox"/> Transfer		<input type="checkbox"/> Resignation	<input type="checkbox"/> Other Mode of Separation:	
<input type="checkbox"/> Retirement		<input type="checkbox"/> Leave	Please specify: _____	
Effectivity/Inclusive Period: _____				
Office of Assignment: <u>Abaya National Agricultural High School</u>			<u>MIMIE A. CARAG</u> Name and Signature of Employee	
Position/SG/Step: <u>Teacher II / SG12 -2</u>				
<b>II   CLEARANCE FROM WORK-RELATED ACCOUNTABILITIES</b>				
We hereby certify that this applicant is cleared of work-related accountabilities from this Unit/Office/Dept.				
<u>EDWARD E. PITA</u> Immediate Supervisor			<u>ALFREDO B. GUMARU JR. EdD, CESO V</u> Head of Office	
<b>III   CLEAF .....</b>				
Name of Unit/Office/Department	Cleared	Not Cleared	Name of Clearing Officer/Official	Signature
<b>1. Administration Sector</b>				
Supply and Property Procurement and a. Management Services	✓		JOEL F. CAMAYA	
b. Human Resource Welfare & Assistance	✓		ESPERANZA B. EREFUL	
c. Agency-accredited Union/Cooperative	✓		VIRGINIA A. VINALAY	
<b>2. Library</b>				
a. Legal Office Library				
b. Library Services	✓		GREG E. PADUA III	
<b>3. Finance and Assets Management</b>				
a. Financial Services	✓		NATHALIE-JOYCE C. BALLES	
b. Transaction, Processing & Billing Services	✓		NATHALIE-JOYCE C. BALLES	
c. Payroll & Remittance Services	✓		SHEILA H. YDEL	
<b>4. Professional and Institutional Development</b>				
a. Scholarship Services	✓		AYRINE C. GERONIMO	
<b>IV   CERTIFICATION OF NO PENDING ADMINISTRATIVE CASE:</b>				
a. Internal Affairs Office/Legal Affairs Office	✓		DANTE J. MARCELO	
<input type="checkbox"/> with pending administrative case <input type="checkbox"/> with ongoing investigation (no formal charge yet)				
<b>V   CERTIFICATION</b>				
 <b>ALFREDO B. GUMARU JR. EdD, CESO V</b> Schools Division Superintendent Signature over Printed Name of Agency Head				