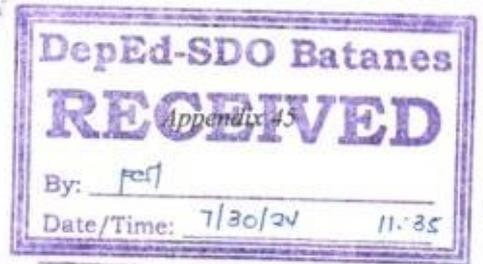


2024-01000



ITINERARY OF TRAVEL

Entity Name : DepEd-Batanes
 Fund Cluster: 01

No.: 2024-05-001

| Name : <u>MARY ANN D. AGUDO</u> Position : <u>Teacher III</u> Official Station : <u>Ivana Elementary School</u> | | | Date of Travel : <u>May 14-27, 2024</u> Purpose of Travel: <u>Attend the NQESH CapB on Career Stage 1 Aspiring School Heads and to take the NQESH Examination at DepEd Regional Office 02 Cagay Sur, Tuguegarao City</u> | | | | | |
|---|-------------------------------------|-----------|--|--|----------------|----------|-------------------|------------------|
| Date | Places to be visited (Destination) | TIME | | Means of Transportation | Transportation | Per Diem | Others | Total Amount |
| | | Departure | Arrival | | | | | |
| May 14, 2024 | Basco Airport to Tuguegarao Airport | 10:30 AM | 12:00AM | Airplane | 7,600.00 | | | 7,600.00 |
| May 15, 2024 | DepEd Regional Office 02 | | | | 7,500 | | Reg. Fee 4,500.00 | 4,500.00 |
| May 27, 2024 | Tuguegarao Airport to Basco Airport | 2:30PM | 4:00PM | Airplane | 7,665.00 | | | 7,665.00 |
| | | | | | | | | 15,265.00 |
| TOTAL | | | | | | | | 19,765.00 |
| I certify that : (1) I have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expenses claimed are proper. <u>[Signature]</u> CARINA H. DE LOS SANTOS School Principal | | | | Prepared by : <u>[Signature]</u> MARY ANN D. AGUDO Teacher III | | | | |
| | | | | Approved by: <u>[Signature]</u> ALFREDO B. GUMARU JR. EdD, CESO V Schools Division Superintendent | | | | |

[Handwritten mark]