

NO. 2024-08-005

2024-01159

Republic of the Philippines  
**Department of Education**  
 REGION II - CAGAYAN VALLEY  
 SCHOOLS DIVISION OF BATANES

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>NAME</b>	Jeny Fe E. Telmo
<b>Position/ Designation</b>	Teacher II/Teacher-In-Charge
<b>Permanent Station</b>	Yawran Elementary School
<b>Purpose of Travel</b> (must be supported by attachments)	To attend ABC+ ILT project implementation plan evaluation cum crafting of resource materials and to attend 3 <sup>rd</sup> regular division management committee (MANCOM) meeting
<b>Host of Activity</b>	SDO, Batanes
<b>Inclusive Dates</b>	August 1- 5, 2024
<b>Destination</b>	Basco, Batanes
<b>Fund Source</b>	School MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**JENY FE E. TELMO**  
 Name and Signature of Requesting Employee

07/31/2024  
 Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**DANTE J. MARCELO, PhD, CESO VI**  
 Assistant Schools Division Superintendent

Date

**APPROVED**

**ALFREDO B. GUMARU JR. EdD, CESO V**  
 Schools Division Superintendent

**AUG 01 2024**  
 Date



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