



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES
BATANES GENERAL COMPREHENSIVE HIGH SCHOOL
KAYUGANAN, UYUGAN, BATANES



August 15, 2024

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent
Division of Batanes
Basco, Batanes

THRU: **KATHERINE L. HOSTALLERO**
Teacher III/Teacher In-Charge
Batanes General Comprehensive High School
Kayuganan, Uyugan, Batanes

Subject: **Letter of Transfer from the Department of Education to the Department of Public Works and Highways.**

Dear SIR,

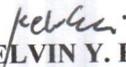
I hope this letter finds you well. I am writing this letter to formally inform you that starting August 19, 2024, I am transferring as an Engineer I at the Department of Public Works and Highways from my current position as a Special Science Teacher I with the Department of Education. After my short 5 months of fulfilling and productive service at Department of Education, I am eager to explore new opportunities that align with my career growth objectives and professional aspirations.

I am truly grateful for the support and guidance I have received during my tenure at the Department of Education. The experiences and skills I have gained there have been invaluable, and I look forward to utilizing them in my new role. I will always fondly remember the relationships I have built and the meaningful work we have accomplished together.

I am committed to ensuring a smooth transition and completing my remaining responsibilities to the best of my ability. I will be sure to communicate and coordinate well with regards to the transfer process and all relevant parties to minimize any potential disruptions.

Thank you for your time and consideration.

Sincerely,


KELVIN Y. EBINA
Special Science Teacher I



Address:
Contact No.:
Email Address:
School ID:

Kayuganan, Uyugan, Batanes
09163200913
batanesGCHS@deped.gov.ph
300413



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NATIONAL TEACHER'S CLEARANCE

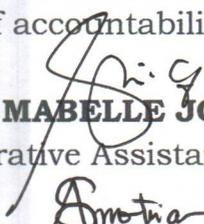
August 15, 2024

THE SCHOOLS DIVISION SUPERINTENDENT

Basco, Batanes

Sir:

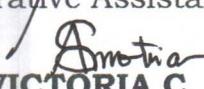
I have the honor to advise you that **KELVIN Y. EBINA** have satisfactorily accounted all properties for which he was responsible in this school and that he is cleared of accountabilities on the following:


LAUREN MABELLE JOAN ELICA

Administrative Assistant III


MICHAEL -MERK EGOBIA

Teacher II / Property Custodian


MAILA- VICTORIA C. DELOS SANTOS

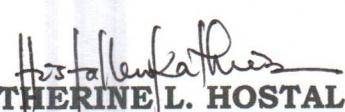
Administrative Assistant II

First Endorsement

Respectfully forwarded to the Schools Division Superintendent, Basco, Batanes. The foregoing statements are correct and complete clearance is hereby granted.

Remarks: Cleared of all money and property accountability.

RECOMMENDING APPROVAL:


KATHERINE L. HOSTALLERO
Teacher III/ Officer In-Charge

APPROVED:

ALFREDO B. GUMARU, JR., EdD., CESO V
Schools Division Superintendent