



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

28 August 2024

MARY JANE L. HORNEDO

Manager, WAKAII CONSTRUCTION
54 Cruz Del Heights, Crystal Cave, Bakakeng Central
Baguio City, Benguet, Cordillera Administrative Region

Attention: **MS. JANICE E. BATA**
Authorized Representative

Dear **Ms. Hornedo**:

We would like to formally acknowledge receipt of your letter dated August 21, 2024, requesting a time extension for the Rehabilitation and Repair of the Gabaldon Building at Ivana Elementary School, Ivana, Batanes.

After careful review, we regret to inform you that we are unable to grant the requested time extension, as the contract had already expired before your request was submitted. While we understand your situation, we are bound by the rules set forth by the Commission on Audit (COA) regarding the extension of contract time, to wit;

Section 10 of the Contract Implementation Guidelines for the Procurement of Infrastructure Projects provides the rules on extension of contract time. The same rules are reiterated in GCC Clause 47 of the PBDs for the Procurement of Infrastructure Projects. As a general rule, all contract time extensions should be duly granted by the Procuring Entity upon request of the contractor. Moreover, failure on the part of the contractor to notify the PE of its request for contract time extension shall constitute a waiver of the claim. This magnifies the rule on express approval by the PE before the completion date of a project can be extended.

We hope you understand, and we wish for the project's completion as soon as possible.

Thank you and God bless!

Very truly yours,

ALFREDO B. GUMARU Jr. EdD, CESO V
Schools Division Superintendent

DepEd



- Address: Basco, Batanes, 3900
- Contact No.: 09603974200
- Email Address: batanes@deped.gov.ph
- Facebook: [facebook.com/deped.batanes](https://www.facebook.com/deped.batanes)
- Website: <https://batanes.deped.gov.ph>

2024-2080 **MATATAG**
DepEd SDO - Batanes

AUG 28 2024

RELEASED

BY: *ky* TIME: 3:55