



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

Tracking No. DTR-2024-08-005

**MINUTES OF THE MEETING FOR THE CONDUCT OF TRAINING WORKSHOP OF KEYSTAGE 1 TEACHERS ON  
INSTRUCTIONAL STRATEGIES IN TEACHING MATHEMATICS**  
August 14, 2024  
Ivatan Conference Hall

**A. ATTENDANCE**

	<b>NAME</b>	<b>POSITION</b>		<b>NAME</b>	<b>POSITION</b>
1	<i>(pls. see attached Attendance Sheet)</i>		5		
2			6		
3			7		
4			8		

**B. MINUTES**

I. Introduction:

The meeting was started at 3:05 P.M. by a prayer led by Ms. Monica D. Gavilan followed by recitation of the Quality Policy and attendance checked by Ms. Sheila H. Ydel.

II. Review and approval of the Previous minutes: None



Address: Basco, Batanes, 3900  
Contact No.: 09603974200  
Email Address: [batanes@deped.gov.ph](mailto:batanes@deped.gov.ph)  
Facebook: [facebook.com/deped.batanes](https://www.facebook.com/deped.batanes)  
Website: <https://batanes.deped.gov.ph>

Doc. Ref. Code	PAWIM-F-001	Rev	00
As of:	09.20.21	Page	1 of 3

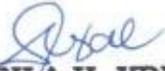


IV. Other Matters

There were no other concerns discussed.

The meeting was adjourned at 3:45 P.M.

Prepared by:

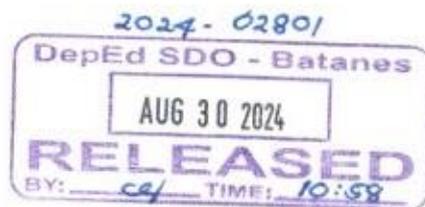
  
**SHEILA H. YDEL**  
AO II

Recommending Approval:

  
**VIOLETA H. BINALON**  
Education Program Supervisor

Approved:

  
**ALFREDO B. GUMARU JR. EdD, CESO V**  
Schools Division Superintendent



📍 Address: Basco, Batanes, 3900  
📞 Contact No.: 09603974200  
✉ Email Address: [batanes@deped.gov.ph](mailto:batanes@deped.gov.ph)  
📘 Facebook: [facebook.com/deped.batanes](https://facebook.com/deped.batanes)  
🌐 Website: <https://batanes.deped.gov.ph>

Doc. Ref. Code	PAWIM-F-001	Rev	00
As of:	09.20.21	Page	3 of 3

**Activity Title: PMT Meeting on the Conduct of Training Workshop on Key Stage 1 teachers on instructional strategies in teaching mathematics.**  
**Date: August 16-18, 2024**  
**Venue: Ivatan Conference Hall**



Discussion of the duties and responsibilities led by Program Manager, Ms. Violeta H. Binalon .

Ms. Binalon giving instruction to be done during the training workshop to minimize gap.