

Basco, Batanes
August 22, 2024

ALFREDO B. GUMARU JR. EdD, CESO V

Schools Division Superintendent
Department of Education
Schools Division Office of Batanes
Basco, Batanes

Attention: NATALIE JOYCE C. BALLEES
ADAS III and Officer In Charge of Accounting

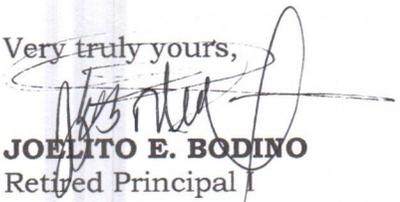
Sir:

Greetings of Peace!

This is to request for a certification of non-payment of Terminal Leave Benefit as a requirement for the claims for TLB.

Thank you very much.

Very truly yours,


JOELITO E. BODINO
Retired Principal I