



REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. II
PROVINCE OF BATANES
PROVINCIAL SATELLITE AUDITING OFFICE
San Antonio, Basco, Batanes



August 29, 2024

Alfredo B. Gumaru, Jr., Ed.D., CESO V
Schools Division Superintendent
DepEd-Division of Batanes
Basco, Batanes

Sir:

Greetings from the Commission on Audit!

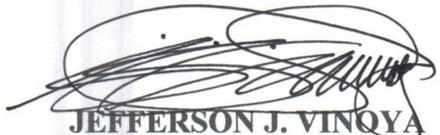
This is in relation to the conduct of the **Seminar on Cash Management and Control System (CMCS)** by the COA Regional Office No. 02 Training Team on **September 10-12, 2024**.

We would like to reserve the use of the **SDO-Batanes Ivatan Conference Hall** as the venue for the whole duration of the activity. We further request for the provision of tables and chairs for 50-60 persons, projector with screen, sound system, air conditioning system and wi-fi connection.

Should you have further queries, please do not hesitate to contact Ms. Roselyn D. Amboy, Staff-Office of the Supervising Auditor, Local Government Audit Sector-Province of Batanes at 0929-893-2725 or via e-mail at lgsbatanes.coa@gmail.com.

Thank you very much.

Very truly yours,


JEFFERSON J. VINOYA
OIC-Supervising Auditor
concurrent Audit Team Leader