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Republic of the Philippines  
**Department of Education**  
 REGION II - CAGAYAN VALLEY  
 SCHOOLS DIVISION OF BATANES

September 10, 2024

**DIVISION MEMORANDUM**

No. 239 s. 2024

**ORIENTATION ON MENTAL HEALTH CRISIS MANAGEMENT  
 AND REFERRAL TO GUIDANCE COUNSELORS,  
 GUIDANCE ADVOCATES AND SCHOOL HEALTH AND NUTRITION UNIT**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Elementary and Secondary School Heads  
 Registered Guidance Counselors & Guidance Advocates  
 School Health and Nutrition Unit  
 All Others Concerned

1. Pursuant to DepEd Order No. 028 s. 2018, entitled "Policy and Guidelines on *Oplan Kalusugan sa Department of Education (OK sa DepEd)*", and Republic Act 11036 re: Mental Health Act, which gives the Department of Education (DepEd) obligations and responsibilities in regulating and extensive school mental health program, this Office through the School Governance Operations Division (**SGOD**) - School Health and Nutrition Unit announces the field conduct of Orientation of Mental Health Crisis Management and Referral to Guidance Counselor, Guidance Advocates on September 21, 2024 at the Ivatan Conference Hall.
2. The primary objectives of the school mental health activities are:
  - a. To provide lifesaving and life sustaining knowledge and skill about mental health well-being to Guidance Counselors, Guidance Advocates and Nurses; and
  - b. To ensure mental health promotion and effective mental health wellness advocates in schools and workplace.
3. Meals and snacks of personnel relative to the following activities shall be charged against the School Mental Health Program Support funds and/or any other available funds subject to the usual accounting and auditing rules and relatives.
4. The provision of DepEd Order No. 53, s. 2003 entitled: Updated Guidelines on the Grant of Vacation Service Credits to teachers and CSC Joint Circular No. 2, s. 2004 entitled: Non-monetary Remuneration for Overtime Services Rendered shall apply to all other participants and facilitators of this activity.
5. Attached is the official participants to this training.



Address: Basco, Batanes, 3900  
 Contact No.: 09603974200  
 Email Address: [batanes@deped.gov.ph](mailto:batanes@deped.gov.ph)  
 Facebook: [facebook.com/deped.batanes](https://facebook.com/deped.batanes)  
 Website: <https://batanes.deped.gov.ph>

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As of:	<b>Jul 2, 2018</b>	Page:	<b>1</b>

6. For information and guidance.

  
**ALFREDO B. GUMARU JR. EdD, CESO V**  
Schools Division Superintendent 

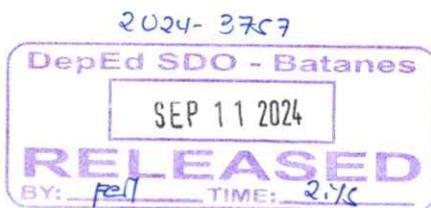
Encl:  
as stated

Reference:  
DepEd Order 28, s. 2018, Mental Health Act 11036

To be indicated in the Perpetual Index  
under the following subjects

HEALTH EDUCATION  
POLICY  
SERVICE

*SGOD/myn/gdac/Orientation of Mental Health Crisis Management and Referral to Guidance Counselor, Guidance Advocates  
September 10, 2024*



 Address: Basco, Batanes, 3900  
 Contact No.: 09603974200  
 Email Address: [batanes@deped.gov.ph](mailto:batanes@deped.gov.ph)  
 Facebook: [facebook.com/deped.batanes](https://facebook.com/deped.batanes)  
 Website: <https://batanes.deped.gov.ph>

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**Indicative Program of Activities**

<b>TIME</b>	<b>Title/Activity</b>	<b>Person</b>
7:30 AM – 8:30 AM	Registration	Jaime Villarta Dental Aide
8:30 AM – 9:30 AM	Opening Program	c/o SHNU
<b>9:30 AM – 10:00 AM</b>	<b>AM Snack</b>	
10:00 AM-10:30 AM	Session 1 Overview of the Draft School Mental Health Program Framework	Grentt Dale Calosa N-II/SMHP Focal
10:30 AM – 11:00 AM	Session 2 Mental Health Crisis Response and Management	Karen P. Baldomar N-II/NDEP Focal
11:00 AM – 12:00 NN	Session 3 Mental Health of Children and Adolescents	Grentt Dale Calosa N-II/SMHP Focal
<b>12:00 NN – 1:00 PM</b>	<b>Lunch Break</b>	
12:00 PM - 12:30 PM	Session 4 Prevention Strategies that Promote Mental Health	Mae Angela E. Pacapac N-II/ARH Focal
12:30 PM – 1:00 PM	Session 5 Mental Health Screening in Crisis Situations	Kathleen Castillo N-II/GPP Focal
1:00 PM – 2:00 PM	Session 6 Mental Health First Aid	Grentt Dale Calosa N-II/SMHP Focal
2:30 PM – 3:00 PM	Session 7 Caring for Carers	Jack James I. Delos Santos Nurse II/NIC WINS Focal
3:00 PM – 3:30 PM	Session 8 Making Ethical Referrals	Grentt Dale Calosa N-II/SMHP
3:30 PM – 4:30 PM	Session 9 Postvention	Grentt Dale Calosa N-II/SMHP
4:30 PM – 5:00 PM	Closing Program	c/o SHNU

**LIST OF PARTICIPANTS**

<b>Name</b>	<b>Designation</b>	<b>School/Division</b>
1. Bernardita V. Gato	Teacher II	Itbayat Central School
2. Jeny Fe E. Telmo	Teacher II	Yawran Barrio School
3. Analiza B. Duguran	Teacher III	IIS Secondary
4. Roxanne D. Adami	Teacher I	IIS Elementary
5. Columba H. Merin	Teacher III	Mahatao National HighSchool
6. Evangeline A. Nanud	Master Teacher I	Uyugan Elementary School
7. Cristeta V. Balanoba	Teacher III	Imnajbu Elementary School
8. Kleofa T. Manzo	Guidance Counselor III	Itbayat National HighSchool
9. Kathy Joy M. Castillo	Teacher I	Tukon Elementary School
10. Kaith D. Viola	Teacher III	Basco Central School
11. Alma V. Gordo	Teacher III	Diptan Elementary School
12. Fe V. Garcia	Teacher III	Mayan Elementary School
13. Rhon Oliver C. Fabia	Teacher II	Diura Barrio School
14. Gloria B. Cantor	Teacher III	Ivana Elementary School
15. Mary Grace A. De Ocampo	Teacher II	San Vicente Elementary School
16. Adelina Jenny C. Concubierta	Teacher I	Batanes General Comprehensive HighSchool
17. Raquel Asa	Teacher I	VIS Elementary
18. Gladys Garcia	Teacher I	VIS Secondary
19. Regine Caballero	Teacher I	Sabtang Central School
20. Katrina D. Naldo	Teacher II	Ivana National HighSchool
21. Llewellyn C. Almeyda	Teacher III	Savidug Elementary School
22. Alona Grace H. Hontomin	Teacher I	Chavayan Elementary School
23. Mayla U. Ramos	Teacher I	RIS Secondary
24. Emmylou G. Intervalo	Teacher II	RIS Elementary
25. Kharizza Carnelle T. Cari	Teacher I	Mahatao Central School
26. Xavier Gonzales	Teacher III	Chanarian Elementary School
27. Glaiza M. Aumentado	Teacher	Sunnanga Elementary School
28. Jane C. Esperanza	Teacher I	Nakanmuan Elementary School
29. Marcelina C. Elep	Teacher I	Sabtang National School of Fisheries
30. Syrah Maycel C. Caballero	Teacher II	Sabtang National School of Fisheries
31. Karen P. Baldomar	Nurse II	SDO Batanes Health & Nutrition Unit
32. Mae Angela E. Pacapac	Nurse II	
33. Grentt Dale A. Calosa	Nurse II	
34. Jocelyn A. Cobico	Nurse II	
35. Jack James I. Delos Santos	Nurse II/NIC	
36. Jean A. De Sagon	Nurse II	
37. Kathleen E. Castillo	Nurse II	
38. Xantifa Noblejas	Dentist II/OIC	
39. Jaime B. Villarta	Dental Aide	