

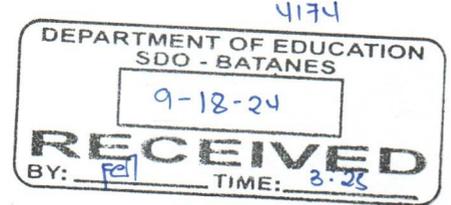


ZAVON General Merchandizing
 Address: Camarac St. cor Panganiban St., Brgy. Centro East, Naga City
 Telefax # 078-682-8428 / CP# 0920-9211568
 email: jetchua2001@yahoo.com
 Specialized in Computer & Printer Repairs, Sales, Networking,
 Systems integration, Programming & Internet Solutions Provider



September 16, 2024

Alfredo B. Gumaru Jr. EdD, CESO V
 Schools Division Superintendent
 Schools Division of Batanes
 Basco, Batanes



Subject: Request for Extension

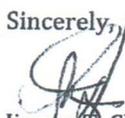
Dear Sir,

We write this letter in regards to Purchase Order No.: 20241-07-0147 Multi-Function Colored Laser Printer.

We would like to request for 75 days time extension for the above mentioned project due to the item stated are currently out of stock on the local market and would require to purchase It from overseas and could take for at least 60 to 90 days to arrive.

We are hoping for your positive response and regards to our request.

Thank you and God bless

Sincerely,

 Jimmy A Chua
 Manager

BANBROS

COMMERCIAL INCORPORATED

September 9, 2024

Mr. Jimmy Chua

Zavon General Merchandizing
Calao west, Santiago City, Isabela
3311

Dear Mr. Chua,

Thank you for your recent purchase request for the Brother MFC-L8900CDW Color Laser Multi-Function Center.

We appreciate your interest in this product, however, we regret to inform you that it is currently unavailable in the Philippines. This item was a special order and will have an estimated delivery time of 60 to 90 days.

We apologize for any inconvenience this may cause. We will keep you updated on the availability of the product.

Sincerely,

Truly yours,



Michael Bangayan
Manager