



Davocol's
General Mdse

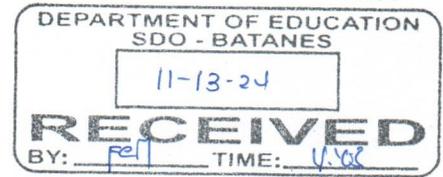
+63 928 505 0611

davocolsgm@gmail.com

Castillejos St., Basco, Batanes 3900

13 November 2024

Mr. Alfredo B. Gumaru, EdD, CESO V
Schools Division Office - Batanes
Basco, Batanes



Dear Mr. Gumaru,

Subject: Humble Request for Extension on Purchase Orders Due to Typhoon-Related Delays

I hope you are safe and well. I am reaching out with a humble request on behalf of our team regarding the following purchase orders: **2024-09-199, 2024-09-0203, 2024-08-0163, 2024-07-0123, 2024-09-0231, 2024-09-0191, and 2024-09-0227**. Due to a series of recent typhoons, including **Supertyphoon Leon**, which has brought severe disruption to our province, we are experiencing delays beyond our control that have impacted our ability to fulfill these orders as planned.

The extraordinary conditions resulting from these typhoons have strained our resources, disrupted logistics, and slowed essential processes in ways we could not foresee. Despite our team's dedicated efforts to meet our commitments, the force majeure circumstances have hindered the timely completion of these orders. In light of these challenges, we respectfully request a two-week extension to allow us to deliver the quality and timeliness that your organization deserves.

Please know that we are doing everything within our means to minimize this delay, including optimizing our processes and prioritizing these orders to the best of our ability. Your understanding and flexibility in this challenging time would mean a great deal to us, and we remain committed to maintaining the high standards expected of us.

Thank you sincerely for considering our request. We are grateful for your patience and support as we navigate these exceptional challenges. If there is any additional information we can provide, please do not hesitate to reach out.

With deepest appreciation,


Lilibeth T. Davocol
Manager